## Regional or Metro Planning Agency, Address and Contact

# INVOICE # 123456

To: MICHIGAN DEPARTMENT OF			
TRANSPORTATION	Invoice	Date: 00/	00/2018
[Program Manager]	Final _	Yes	X No PO Box 30050
(check one) Lansing, MI 48909			

 $\textit{C} ontract/Authorization \ No.: \ [2018-00XX/ZX] \ \textit{Asset}$ 

Management Program

[Billing Period: Month/Day/Year - Month/Day/Year]

Labor	\$	0.00			
Fringes		0.00			
Office Supplies		0.00			
Consultant		0.00			
Postage		0.00			
Indirect		0.00			
Equipment					
- Hardware		0.00			
- Software		0.00			
Travel Expenses					
- Food		0.00			
- Lodging		0.00			
- Mileage		0.00			
Meeting Expense		0.00			
Registration/Dues/Subscriptions		0.00			
Miscellaneous		0.00			
Local Agency Reimbursement		0.00			
Total Requested Amount: YTD Cost Total YTD Percent Complete	\$ \$ %	0.00			
Agency Approval					
MDOT Program Manager					
MDOT Supervisor					
CSD Payments					

## Table of Expenses – Asset Management Program Expenses by Work Item Category

Work Item Category - Asset Management Task		Invoice PeriodFY2018		
I. Training Activities	Total	\$0.00		
- Act 51 Agencies	Total	\$0.00		
Salary & Benefits		\$0.00		
Travel		\$0.00		
Other		\$0.00		
- MPO or Region	Total	\$0.00		
Salary & Benefits		\$0.00		
Travel		\$0.00		
Other		\$0.00		
II. Equipment	Total	\$0.00		
III. Data Collection (Federal Aid Sy	ystem) Total	\$0.00		
- Invoices from Act 51 Agencies	Total	\$0.00		
- MPO or Region	Total	\$0.00		
Salary & Benefits		\$0.00		
Travel		\$0.00		
Other		\$0.00		
III. Data Collection (Non-Federal	Aid) Total	\$0.00		
- Invoices from Act 51 Agencies	Total	\$0.00		
- MPO or Region	Total	\$0.00		
Salary & Benefits		\$0.00		
Travel		\$0.00		
Other		\$0.00		
IV. Data Submission & Tech Suppo	ort Total	\$0.00		
- MPO or Region	Total	\$0.00		
Salary & Benefits		\$0.00		
Travel		\$0.00		
V. Unforeseen/Misc.	Total	\$0.00		
VI. Culvert Mapping Pilot*	Total	\$0.00		
- Invoices from Act 51 Agencies	Total	\$0.00		
- MPO or Region Administrative Costs	Total	\$0.00		
	Invoice Total	\$0.00		

<sup>\*</sup>Expenses incurred with Culvert Mapping Pilot Project need to be separated from PASER and other work items of the Unified Work Program - Asset Management

### Asset Management Program Activity Report by Work Item Category

<u>Training</u>	<b>g Activities</b> : Please identify the training session(s) held	d and/or attended	during the	reporting
period.	Include travel/wages to and from sessions.			

### **Data Collection:**

<u>Data collected on Federal Aid Roads</u>: Please attach daily work logs, include any applicable travel/wages.

<u>Data collected on Non-Federal Aid Roads</u>: These include roads that are not federal-aid eligible. Please attach daily work logs, include total miles rated at applicable rate.

**Equipment & Vehicle Rental:** Please provide a list of equipment purchased and/or vehicle(s) rented and the reason for the purchase.

<u>Data Submission & Technical Assistance Activities</u>: Please include activities related to checking collected condition data, providing IRT assistance or other local government assistance.

<u>Unforeseen</u>: Please describe any Transportation Asset Management Council related activities your agency participated in.

<u>TAMC Culvert Pilot Project & Technical Assistance Activities</u>: Please include activities related to assistance to Local Agencies for the TAMC Culvert Mapping Pilot project, including administrative support for reimbursements.